



Customer Service Center Procurements

Board Meeting – June 10, 2013

Procurement Process

- The total budget for the Customer Service Center Capital Expenditures and Tenant Improvements is \$3.3 million
- Several individual line items of that budget exceed \$150,000 and must be Board approved (details on upcoming slide)
- Staff proposes a simplified approval process due to the tight procurement and construction timelines, including providing budget details to Finance Committee

Budget Items for Approval

• Base Construction/TI	\$840,625
• Construction Alternates	222,979
• Server Room Improvements	150,000
• Cabling	307,830
• Desktop Equipment (Agents)	584,800
• Furniture Systems	682,000
Total Listed Items	\$2.788M

Recommendation

- The Board approves the Budget Items put forth in this presentation
- The staff follows existing procurement processes (competitive bids, documentation, etc.)
- The staff manages to the total budget amount and notifies the Board if any item varies by more than 20%