

Meeting: COHBE Grant Review
July 30th, 2012 at 10:00 am

Agenda

Review Second Level 1 Grant Budget

Meeting Minutes

- Gretchen Hammer provided an overview of the grant timing, including:
 - First Level 1 grant ends October 2012
 - Second Level 1 grant would go from October 2012 – July 2013
 - COHBE also plans to submit a Level 2 grant early in 2013
 - The goal of the grant timing is to make sure COHBE is operational by Fall 2013

- Patty Fontneau noted that the COHBE approach to developing the grant budget was to make a realistic estimate that does NOT anticipate cuts. At the same time, it is designed to cover the required work to provide a strong service to Coloradans as outlined in COHBE's mission.

- Colorado has looked at other states requesting grants and has put forth a request that is lean and appropriately scaled. An apples to apples comparison is not feasible since this is work that has not been done before and states have applied for grants at different stages in their process.

- The grant review process has included the following dates:
 - Scope review conducted by the COHBE Board (7/23/12)
 - Grant committee review (today 7/30)
 - Legislative review committee (tomorrow 7/31 at 9 am), potential second meeting (8/13)

- COHBE is considering different models to work with other states to help drive down costs including:
 - 1) Share infrastructure and back office costs with other states
 - 2) Share technical infrastructure with other states
 - 3) Act as a host for other states

- Gretchen provided an overview of the budget narrative and there was general agreement with the approach. It was reiterated that this grant is not the appropriate forum to include a sustainability model.

- Five edits to the grant were proposed and voted on by the Board including:
 - 1) Include consumer value proposition in budget narrative
 - 2) Highlight the total of 51 trips to Colorado locales outside the Denver area in the travel narrative
 - 3) Eliminate the decimal in the "Other Expenses" category
 - 4) Add more detail to explain the \$2M marketing budget within the narrative
 - 5) Increase Actuarial / Market analysis studies budget by \$50K to a total of \$150K

- No public comment was made. Richard moved to vote on the five edits to the grant detailed above and Nathan seconded the motion. The vote was unanimous.

Budget Changes Verbal Vote

- Arnold Salazar – Yes
- Richard Betts – Yes
- Nathan Wilkes– Yes
- Mike Fallon– Yes
- Steve ErkenBrack – Yes
- Rob Ruiz-Moss – Yes
- Eric Grossman – Yes
- Beth Soberg – Yes
- Gretchen Hammer – Yes