

**COLORADO HEALTH BENEFIT EXCHANGE BOARD**

**July 11, 2011**

**10:30 a.m. – 1:30 p.m.**

**Health Care Policy & Financing**

**225 E. 16<sup>th</sup> Avenue**

**Denver, CO 80203**

**MINUTES**

**Agenda Item I: Call to Order, Roll Call, Minutes, and Welcome**

Board consultant, Ted Willey, called the meeting to order at 10:30 AM.

Board Members Present: Sue Birch, Robert Ruiz-Moss, Mike Fallon, Gretchen Hammer, Jim Riesberg, Eric Grossman, Richard Betts, Nathan Wilkes, and Elizabeth Soberg.

Exchange planning director Joan Henneberry present; board consultant Bill Heck joined the meeting in progress.

Over 100 guests attended the board meeting requiring two overflow rooms; there were problems with the technology in one of the rooms so staff will look for a different meeting location where all guests can be in the same room with the board and where there could be streaming or webinar capability.

**Vote:** N/A (future minutes will reflect approval of previous meeting minutes at this place in the agenda.)

**Agenda Item II: Short Summary of history of exchange and SB200**

Ms. Henneberry provided a brief overview of the Affordable Care Act, how Colorado reached the decision to operate its own quasi-governmental Exchange and of Colorado's plans to apply to HHS for a Level 1 grant in the Sept 30, 2011 round and for a Level 2 grant in as early as 2012; if Colorado is ready. The Board was reminded that Colorado needs to prove its ability to operate an Exchange by 2013 and needs to be self-sustaining (without the use of federal funds) by Jan 1, 2015.

The board was given a board book for review prior to their next meeting; the board book is available at <http://www.coloradohealthinstitute.org/cohiex/board>

**Vote:** N/A

**Agenda Item III: Public Comment**

During Public Comment concerns were expressed about the balance of industry representation and consumer advocates, and transparency of board materials and decision making processes. Board members were reminded of their responsibility to the

public to reserve all conversations related to the work of the Board for public meetings. The Health Advocates Alliance presented a letter to board members.

**Vote:** N/A (Board indicated that in the future there will be public comment/input time on the agenda specific to agenda items where there is testimony and a vote of the board.)

#### **Agenda Item IV: Intent and Purpose of the Board**

Members interested in chairing the board were asked to e-mail nominations to Mr. Willey. The board agreed it would initially function as a working board and will eventually serve as a governing board. Ms. Henneberry explained which work groups are currently meeting and the Board agreed to appoint at least one Ambassador to each group; these are: 1) Data Analysis, 2) Small Business, 3) Enrollment, Verification and Eligibility and 4) Marketing, Education and Outreach. The Board requested that all Board members be made aware of all meetings and receive reports from all meetings, at least for the initial orientation period. The Board also agreed to invite the work groups to present their work thus far at the next Board meeting. Additional work groups will likely be added in response to the regulation that will be published by HHS in the fall; these include, but are not limited to, Navigators and Benefits. Staff will arrange to have one or two committee chairs present at the next few board meetings to give updates.

In upcoming meetings the Board will discuss what key strategy decisions it should make (and what decisions it should not make), will define its role as it relates to the Director and staff, will establish bylaws, and discuss need for general counsel for the Exchange and possibly for the Board. The Board will meet bimonthly through September and will then decide if it can move to monthly meetings. The board consultants will draft documents regarding roles and responsibilities for consideration by the full board.

**Vote:** N/A

#### **Agenda Item V: Review of Board Book and Work Group Charters**

Ms. Henneberry reviewed the work group charters and described the sections of the board book. Board members were asked to read through the entire board book prior to the 7/25/11 meeting so they could have further discussion and ask questions.

**Vote:** N/A

#### **Agenda Item VI: Preparation for Next Meeting**

Mr. Willey and Mr. Heck reviewed follow-up items and potential agenda items for the next meeting. Meeting was adjourned at 1:00 p.m. Next meeting is July 25, 2011 from 10:30 a.m. to 1:00 p.m. (The meeting has been scheduled at COPIC in Lowry to allow more space for guests.)