

**BOARD MEETING DATE:** 4/8/2019

**SUBJECT:** PROCUREMENT APPROVAL REQUEST – CGI TECHNOLOGY DESIGN AND DEVELOPMENT SERVICES

**PREPARED BY:** BRIAN BRAUN, CFO AND KELLY GUTHNER, CIO

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**Proposed Action:**

Board Approval to contract with CGI for design and development services. This extension will provide the needed CGI resources to assist with system modernization in accordance with the technology roadmap.

**Summary:**

This contract will provide development resources from May 1, 2019 through January 3, 2020. **The total commitment under this extension shall not exceed \$1,865,000.** Utilizing the agile method, this contract will provide for 12 three-week sprints. Payment for services will be made per completion of each sprint. CGI will provide a fixed staffing level of 9 FTE's which will include developers, analysts, testers and an architect. In addition, the contract provides for 3 SME resources to support the CIO. All resources will be working at the discretion of C4 staff.

The scope of the sprints will include application/shopping modernization and improvements, compliance projects (CMS required) and infrastructure updates. A focus will be on improvements to the user experience leveraging research completed by the UI/UX design consultant.

In order to be compliant with CMS rules, certain projects within the current system must be implemented in our current environment which requires the use of CGI in these instances. The technology and compliance teams are evaluating all modernization projects for compliance. For projects that are not within the current system/environment we will explore additional/competitive vendor bids.

**Staff Recommendation:**

Staff recommends the approval of this request.

**Procurement Compliance:**

*Procurement Exceeds \$250,000 threshold:* Yes

*Procurement/Business Initiative is necessary or advisable:* Yes – essential to ongoing marketplace operations, sustainability and modernization efforts

*Type of procurement vehicle:* Statement of Work to existing CGI MSA

*Need for RFP,RFI,RFS or similar:* No, this falls under the scope of services in the existing MSA and given the compliance requirements we are restricted to use of this vendor (CGI).

**Funding Source:**

Anticipate the use of general operating funds. Under certain circumstances, Federal funds may be used to reimburse the organization for a portion of these expenditures if related to Medicaid customers.