

## Committee Purpose:

The committee is responsible for assisting the board in: (1) translating governmental mandates and legislation into meaningful policy to effect program and services. (2) making decisions that reflect values and assuring those values are reflected in how policy is drafted and implemented (3) soliciting public comment and input into plans and policies, (4) identifying, evaluating and reviewing social, political and environmental trends that affect the business activities and performance, and (5) reviewing proposed management’s policies and related action to adjust to trends and impacts to more effectively achieve the Exchange’s long-term business goals. The committee is responsible to ensure policies and their outcomes support the mission, values, and strategic goals of the organization.

The policy committee’s specific accountabilities include:

- Recommending policies and strategies that maintain and improve the mission to offer health care to individuals and small businesses.
- Reviewing and recommending policies.
- Reviewing and recommending the budget implications of policies OR Reviewing the financial aspects of major policies and new programs and services
- Monitoring the implementation of policies against the intended and unintended consequences.
- Monitoring state and federal health care policy and its impact on Exchange policies and strategies.
- Acting as a liaison between the Board and Board Advisory Group

## Key Roles and Responsibilities:

Board	Committee Chairperson	Committee Members	Staff
<ul style="list-style-type: none"> <li>▪ <b>Governance and Compliance:</b> Ensure policies are aligned with state and federal guidance and law</li> <li>▪ <b>Committee Oversight:</b> Review and approve charter and composition</li> <li>▪ <b>Strategy:</b> Review and approve policies</li> <li>▪ <b>Performance:</b> Review policies and advise on strategies to improve performance and achieve program</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Committee Leadership:</b> Coordinate and communicate with full board to ensure fulfillment of the board’s agenda</li> <li>▪ <b>Report to the Board:</b> Provide report and/or recommendations to the board for approval</li> <li>▪ <b>Committee Effectiveness:</b> Ensure the committee charter, plans, agendas and goals are established and executed</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Governance and Compliance:</b> Monitor and evaluate operations and technology sustainability</li> <li>▪ <b>Strategy:</b> Review and recommend policy to support and further mission.</li> <li>▪ <b>Business Performance</b> Evaluate polices and their impact on reaching business goals.</li> <li>▪ <b>Management:</b> Monitor and evaluate the effectiveness of policies</li> <li>▪ <b>Guidance / Advisor:</b> Use expertise to guide and support management actions</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Planning:</b> Develop short- and long-term policies for committee review and input</li> <li>▪ <b>Business Performance Management:</b> Measures, analyzes and reports on policy effectiveness</li> <li>▪ <b>Strategy:</b> Provides policy options and recommendations for committee review</li> <li>▪ <b>Material Development:</b> Develops key material and reports required for executing the committee agenda</li> <li>▪ <b>Research / Analytics / Insights:</b> Provides research, analytics and benchmarking needed to support committee goals</li> </ul>

## Meeting Cadence:

The committee meets every other month, or when necessary at the call of the committee chairperson. Meeting dates and times will be specified a year in advance.

## Meeting Agendas:

Annually, the Committee Chairperson, in partnership with the CEO and related staff, will define the agenda topics and timeline for the committee meetings.

## Committee Reports:

The committee will receive and review the following reports from management:

- Quarterly and annual updates on policy effectiveness

## Members:

- Chair: Sharon O'Hara
- Claire Brockbank
- Steve ErkenBrack
- Jay Norris
- Mike Conway