

Executive Committee Meeting Minutes
October 30, 2018
12:00 PM – 1:00 PM

Board Members Present: Claire Brockbank, Adela Flores-Brennan and Marc Reece

Staff Present: Kevin Patterson, Ilana Rivera and Lisa Sevier

I. Welcome & Introductions

Adela Flores-Brennan called the meeting to order at 10:00 a.m., welcoming everyone in attendance. The Committee made the determination not to go into Executive Session and conducted meeting in public.

II. November Board Meeting Agenda

The Committee reviewed a draft agenda for the November Board meeting. Performance metrics for the new pilot program in the customer service center was added to the agenda.

Action Item

Board Liaison will add action items to future board meeting minutes.

III. NACD Assessment – Board Strengths

The National Association of Corporate Directors offers a service to evaluate and help boards determine their member's strengths, as well as areas of opportunity.

The committee will review the NACD proposal for consideration as to whether this will be beneficial and may help with best practices in using the board member's expertise.

IV. Online Board of Directors Binder

The Committee discussed updating the current Board of Directors binder. Specifically, board contacts and committee charters.

Action Items

Board Liaison will provide board members with updated board contact information and biographies, including the newest board member.

Executive Committee will review and update the committee charters to bring to the full board for approval.

Executive Committee will review proposed amendments to the Articles of Governance and discuss at the next Executive Committee meeting.

V. Adjourn

Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Adela Flores-Brennan
Committee Chair