

Board Advisory Group Meeting Minutes
Connect for Health Colorado Meeting Room
East Tower, Suite 1025
3773 Cherry Creek N Dr., Denver, CO 80209
August 24, 2016
3:30 PM – 5:00 PM

Advisory Group Members Present: Devin Kepler, Kristen Pieper, Erin Miller, Mary Kirby, Brad Niederman, Jane Barnes, Adam Brown, Charlie Sheffield, Debra Judy, Jo Hubchik, John Barela, and James Regan

Advisory Group Members Joining via Phone: Meagan Fearing, Mindy Klowden, Kevin O'Connor, Merida Odiorne, Donna Wehe, and Stacey Wright

Advisory Group Members Absent: Cindy Watson and Bethany Pray

Staff Present:

Kate Harris and Saphia Elfituri

I. Call to Order

Kate Harris called the meeting to order at 3:35 pm and welcomed those in attendance, both in-person and on the phone.

II. Welcome and Introductions

Board members Adela Flores-Brennen and Sharon O'Hara welcomed and thanked the group for serving. Advisory Group members gave introductions.

III. Review of Standard Operating Procedures (SOP) Draft

Group reviewed and provided feedback on the SOP draft.

Action Item

- *Staff liaison(s) will work with the co-chairs to apply group recommended changes to the SOP.*

IV. Co-chair Discussion

Jane Barnes and Jo Hubchik volunteered to co-chair the group. There were no objections.

V. Next Meeting Agenda and Logistics

- The group discussed agenda items for the next meeting.
- The group decided to hold future meetings on the third Wednesday of every month and to start the meetings at 3:00 pm.

VI. Public Comment

None

Meeting adjourned at 5:00 pm.

Next Meeting

September 28, 2016 from 3:00 pm – 4:30 pm