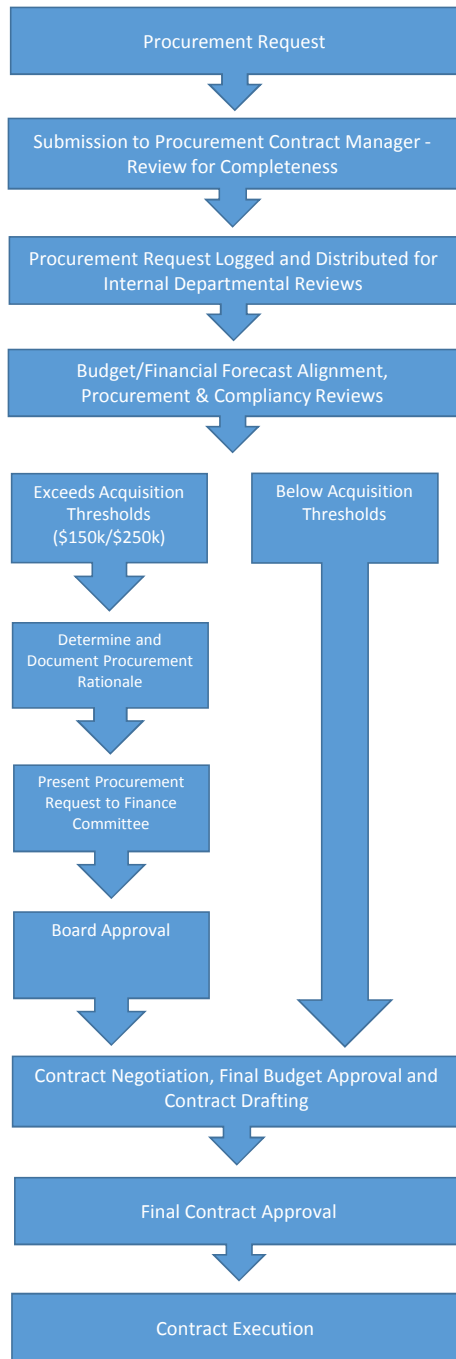


Connect for Health Colorado - Procurement Process



Consolidate Request in Annual Budget Approval Process for Ongoing Projects Falling Within Terms of Existing Vendor MSAs - Provide Ongoing Monthly Budget to Actual Reporting to Finance Committee

	Requesting Department	Legal	Finance	CEO	Finance and Operations Committee	Board	Documentation
Procurement Request	X						Part A - Procurement Request Form - Purchase Information
Submission to Procurement Contract Manager - Review for Completeness			X				
Procurement Request Logged and Distributed for Internal Departmental Reviews			X				Procurement Log
Budget/Financial Forecast Alignment, Procurement & Compliancy Reviews		X	X				Part B - Procurement Request Form - Procurement Requirements
Exceeds Acquisition Thresholds (\$150k/\$250k)							
Below Acquisition Thresholds							
Determine and Document Procurement Rationale	X	X	X				Part A - Procurement Request Form - Purchase Information
Present Procurement Request to Finance Committee					X		Procurement Proposal
Board Approval						X	Board Minutes
Contract Negotiation, Final Budget Approval and Contract Drafting	X	X	X				
Final Contract Approval		X	X				Part C - Procurement Request Form - Contract Approval
Contract Execution				X			